

Bid No: SCM 48/2025/26

Supply Chain enquiries: 016 973 8740/44

Date: 24 April 2026

Request for formal Written Quotation

Kindly furnish Metsimaholo Municipality with a written quotation for the services as detailed on the below schedule.

APPOINTMENT OF A PANEL OF MAXIMUM OF FOUR SERVICE PROVIDERS FOR LEASING OF SOUND SYSTEM, CHAIRS, TABLES AND TENT FOR METSIMAHOLO LOCAL MUNICIPALITY ON AS AND WHEN REQUIRED BASIS.

Detailed Specification, returnable forms MBD and General Conditions of Contract (GCC) are obtainable from supply chain Management unit finance building, Sasolburg 1947 at **R50.00**

The quotation must be placed on the letterhead of your business and must be delivered not later than the **04 May 2026 before 11H00** in the tender box located at Metsimaholo Local Municipality, Ground floor, Finance Building, 10 Fichardt Street, Sasolburg. The following requirements will apply:

- **Be registered on the Central Supplier Database (CSD)** and provide us with your Supplier number or attach a **Summary report**.
- **Service provider** must submit **municipal rates and taxes statement on the company name that** is not older than three months and not in arrears for more than 90 days or **Lease agreement** where the company is the lessee.

NB! IT IS COMPULSORY TO PURCHASE THE BID DOCUMENT FROM THE MUNICIPALITY FAILURE TO DO SO WILL RENDER YOUR SUBMISSION AS A NON-RESPONSIVE BID AND WILL NOT BE EVALUATED FURTHER.

This quotation will be evaluated in terms of 80/20 of points system as prescribed in the **Preference Points Claim Form in Terms Of The Preferential Procurement Regulations 2022 (Price(80) and Specific Goals (20) (Locality)** for this purpose the bidders are required to submit **Municipal account** in the name of the bidder not older than 90 days or **Lease agreement** where the bidder is the lessee or an **official letter from the bank** confirming the registered business address of the bidder.

General Conditions are available on the Municipal website for your information.
Failure to comply with the above conditions may invalidate your offer.

Mr F.J. Motloun
Municipal Manager

SPECIFICATION

APPOINTMENT OF A PANEL OF MAXIMUM OF FOUR SERVICE PROVIDERS FOR LEASING OF SOUND SYSTEM, CHAIRS, TABLES AND TENT FOR METSIMAHOLO LOCAL MUNICIPALITY ON AS AND WHEN REQUIRED BASIS.

SOUND SYSTEM

<p>1. PA System for indoor and outdoor meetings, that caters for 50 – 250 people:</p> <ul style="list-style-type: none">• 2 Speakers• Mixer / Amplifier• 2 cordless microphones• Sound: 500 – 1000-watts RMS
<p>2. PA System for indoor and outdoor meetings, that caters for 300 – 500 people:</p> <ul style="list-style-type: none">• 2 Base bins 18": 3000 watts• 2 Speakers• Mixer / Amplifier• 3 cordless microphones• Sound: 500 – 1000-watt RMS
<p>3. PA System for outdoor meetings, that caters for more than 500 people:</p> <ul style="list-style-type: none">• 10 000 – 25 000-watt RMS• 4 cordless microphones• 2 Base bins 18": 3000 watts• Mixer / Amplifier
<p>3. Generator: 5.5 KHP (low noise) – leasing for 1hour – 2hours</p>

CHAIRS, TABLE AND TENT

<p>1. Tent that can cater for 250 – 300 people</p>
<p>2. Tent that can cater for more than 500 people</p>
<p>3. Heavy duty Black / white plastic chairs (capacity of 120kg, 450 x 470 x 790)</p>
<p>4. Steel folding table (1800 mm (length) x 750 mm (width) x 900 mm (height)</p>