

**Bid No: SCM 36/2024/25**

**Supply Chain enquiries: 016 973 8740/44**

Date: 21 November 2024

**Request for formal Written Quotation**

Kindly furnish Metsimaholo Local Municipality with a written quotation for the services as detailed on the below schedule.

**APPOINTMENT OF A SERVICE PROVIDER TO REPAIR WATER POND.**

Detailed Specification, returnable forms MBD and General Conditions of Contract (GCC) are obtainable from Supply Chain Management, Unit Finance Building, Sasolburg 1947 at **R50.00**

The quotation must be placed on the letterhead of your company and must be delivered not later than the **29<sup>th</sup> NOVEMBER 2024 before 11H00AM** in the tender box located at Metsimaholo Local Municipality, First Floor, Finance Building, 10 Fichardt Street, Sasolburg. The following requirements will apply:

- **Be registered on the Central Supplier Database (CSD)** and provide us with your Supplier number or attach a **Summary report**.
- Bidders must attend a **compulsory** briefing session on the **26<sup>th</sup> of November 2024 @ 14h00pm (Finance Boardroom, Ground Floor (Site visit @ Spuitfontein entrance, Sasolburg))**.
- The bidder **must attach 01 reference letter (Demonstrated experience in pond restoration or similar water feature projects)** from any institution as a reference of previous work completed.
- **The service provider must submit municipal rates and taxes statement on the company name that is not older than three months and not in arrears for more than 90 days or Lease agreement** where the company is the lessee.

**Please take note that the quotation must be valid for 60 days.**

**NB! IT IS COMPULSORY TO PURCHASE THE BID DOCUMENT FROM THE MUNICIPALITY FAILURE TO DO SO WILL RENDER YOUR SUBMISSION AS A NON-RESPONSIVE BID AND WILL NOT BE EVALUATED FURTHER.**

**This quotation will be evaluated in terms of 80/20** of points system as prescribed in the **Preference Points Claim Form in Terms Of The Preferential Procurement Regulations 2022 (Price(80) and Specific Goals (20) (Locality)** for this purpose the bidders are required to submit **Municipal account** in the name of the bidder not older than 90 days or a valid copy of lease agreement signed by both parties, where the bidder is the lessee, or SARS tax pin document or submit your company **bank confirmation letter** with address of the company, if **bank confirmation letter** does not reflect the bidders address the **bank confirmation letter** must be submitted with the **bank statement**.

General Conditions are available on the Municipal website for your information. Failure to comply with the above conditions may invalidate your offer.

Mr F.J. Motloug  
Municipal Manager

## SPECIFICATIONS

These should ensure potential bidders understand the project scope and can meet the municipality's needs.

### 1. Project Overview

- **Objective:** To repair and restore the water pond at the circle entrance in Metsimaholo Local Municipality, making it fully functional for aesthetic and community use.
- **Location:** Circle at Spuitfontein entrance, Metsimaholo Local Municipality.

### 2. Scope of Work

- **Assessment:** Perform a comprehensive assessment of the pond structure, plumbing, and electrical systems.
- **Repairs and Replacement:**
  - Identify and repair any cracks, leaks, or damages in the pond's structure.
  - Inspect and repair or replace the water pump, motor, and any plumbing to restore water flow.
  - Install or repair a filtration system to ensure clean and clear water.
- **Electrical System:**
  - Inspect, repair, or replace any damaged electrical components.
  - Install an energy-efficient motor and lighting (if applicable) to enhance the pond's aesthetic.
- **Waterproofing:** Apply necessary waterproofing solutions to prevent future leaks or structural damage.
- **Testing:** Conduct water flow and quality tests to ensure full functionality before completion.

### 3. Materials and Equipment Specifications

- **Water Pump:** Must support the required flow rate and be suitable for continuous outdoor operation.
- **Filtration System:** Specify the type and capacity of filtration needed to keep the water clean and low maintenance.

- **Lighting** (if applicable): Waterproof, energy-efficient lighting options to enhance visibility and appearance.
- **Waterproofing Materials:** Durable, eco-friendly waterproofing materials for long-lasting use.

#### 4. Applicable Standards

- Ensure all equipment and materials meet municipal and environmental standards.
- All electrical work must comply with national safety codes and standards.
- Ensure all plumbing and water systems are safe for public use.

#### 5. Timeline and Deliverables

- Expected project timeline: 2 or 3 weeks after the appointment letter has been issued.
- Key deliverables, including assessment report, list of repairs and replacements, testing and inspection completion, and final report on the restored pond. (This to be submitted to User department after the completion of the project and before payment can be made)

#### 6. Bidder Requirements

- **Experience:** Demonstrated experience in pond restoration or similar water feature projects. **References:** At least one reference letter for previous similar work done.
- **Warranty:** Minimum one-year warranty on repairs and equipment provided.