

Bid No: SCM 35/2025/26

Supply Chain enquiries: 016 973 8740/3/4

Date: 27 February 2026

Request for formal Written Quotation

Kindly furnish Metsimaholo Municipality with a written quotation for the services as detailed on the below schedule.

APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY, DELIVERY AND INSTALLATION OF VIDEO CONFERENCING SYSTEM.

Detailed Specification, returnable forms MBD and General Conditions of Contract (GCC) are obtainable from supply chain Management unit finance building, Sasolburg 1947 at **R50.00**

The quotation must be placed on the letterhead of your business and must be delivered not later than the **06 MARCH 2026 before 11H00 AM** in the tender box located at Metsimaholo Local Municipality, Ground floor, Finance Building, 10 Fichardt Street, Sasolburg. The following requirements will apply:

- **Be registered on the Central Supplier Database (CSD)** and provide us with your Supplier number or attach a **Summary report**.
- **Service provider** must submit **municipal rates and taxes statement on the company name that** is not older than three months and not in arrears for more than 90 days or **Lease agreement** where the company is the lessee.
- Bidders are required to submit at least one (01) signed reference letter as per the specification of related project on the client's letterhead.
- Bidders are required to attach configuration and deployment plan of the solution which should be deployed.

Please take note that the quotation must be valid for 60 days.

NB! IT IS COMPULSORY TO PURCHASE THE BID DOCUMENT FROM THE MUNICIPALITY FAILURE TO DO SO WILL RENDER YOUR SUBMISSION AS A NON-RESPONSIVE BID AND WILL NOT BE EVALUATED FURTHER.

This quotation will be evaluated in terms of 80/20 of points system as prescribed in the **Preference Points Claim Form in Terms Of The Preferential Procurement Regulations 2022 (Price(80) and Specific Goals (20) (Locality)** for this purpose the bidders are required to submit **Municipal account** in the name of the bidder not older than 90 days or **Lease agreement** where the bidder is the lessee or an **official letter from the bank** confirming the registered business address of the bidder.

General Conditions are available on the Municipal website for your information.
Failure to comply with the above conditions may invalidate your offer.

Mr F.J. Motlounq
Municipal Manager

SPECIFICATION:

SUPPLY, DELIVERY AND INSTALLATION OF VIDEO CONFERENCING SYSTEM.	
Item Description:	Quantity
MS Teams Video Conferencing Solution (Yealink MVC840 equivalent) <ul style="list-style-type: none">• 4K PTZ Video conferencing camera• Meeting / collaboration touch panel• MCore mini-PC• Wireless presentation button	1.00
Video conferencing array microphone	2.00
Prioritized Telephonic / Remote Support, Software Updates and Hot Fixes	1.00
Video Conferencing Soundbar (Yealink equivalent)	1.00
65" QLED 4K SMART TV (Samsung equivalent)	2.00
WALL MOUNT BRACKET (For mounting the 65" TV)	2.00
2 Year Extended warranty	1.00